



**TOWN OF GARLAND**  
**108**  
**GARLAND, MAINE 04939**  
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**PLANNING BOARD**  
**Draft Minutes**  
**Tuesday, 5/14/2024 - Garland Town Office - 6:00pm**

1) Call to order and quorum: 6:01 - Sue Berryhill, Ursula Bernier, Peter Devine  
Phil Stevens (CEO)

2) Public comments: none  
Motion to close public comments: 6:02

Motion: Sue                                      Second: Peter                                      Vote: 3/0/0

3) Correspondence  
a. e-mail forwarded through Phil from Brent Lawson, Maine Building Officials and Inspector Association re: guidance on septic holding tanks for campers.  
b. e-mail from Lori Keefe (Office Administrator) re: Phil reviewing and approving the Revised Notification of Intent to Build

4) Action item

Acceptance of minutes of the Planning Board meeting of 4/9/24

Motion: Peter                                      Second: Ursula                                      Vote: 3/0/0

5) Discussion items

Discussion of the rough draft of the new Recreational Vehicle and Shelter Ordinance. Lori has put together a draft taking material from similar ordinances in other towns. We need to discuss this and make all the changes that we feel would make it suitable for the Town of Garland.

a. Document was reviewed item by item. A motion was made to add a Section V/4 as follows:  
“There is a Maine statute stating that porta-potties may only be used for a maximum of 7 days without written approval of the Town Plumbing Inspector.”

Motion: Sue                                      Second: Peter                                      Vote 3/0/0

- b. It was also felt that the Planning Board desired more input from the Select Board re: Section II/B/4, particularly regarding the length of time temporary shelters might be occupied. A motion was made to: “Table discussion on the Recreational Vehicle Ordinance until the Planning Board receives feedback from the Select Board on Section II/B/4.”

Motion: Ursula

Second: Sue

Vote: 2/0/1

6) New Business: None

7) Adjournment 6:59 pm

Motion: Peter

Second: Sue

Vote: 3/0/0