

Garland Select Board  
Garland Municipal Building  
108 Corinth Road  
December 28, 2022  
5:30pm

1. **Opening Ceremonies:**
  - a. Call to order at 5:32 pm by R. Fick.
  - b. All SB members present for quorum. L. Keefe, AA and N. Moody, DPW
  - c. Acceptance of Agenda: R. Fick motioned to accept the agenda with four add-ons. J. Sears seconded. Approved
2. **Public comments:** R. Fick motioned to open public comments at 5:33pm. J. Sears seconded, approved. S. Giles asked if the plow is taken off. N. Moody replied yes. S. Giles stated that the intersection of Campbell Rd (upper "Y" is not getting plowed near library. Plow needs to hang toward middle and snowbank back on next run to allow for milk truck to navigate. "Y" pushed back. R. Fick closed public comments at 5:36pm, J. Sears seconded, approved.
3. R. Fick read consent agenda items into record. Motioned to approve, seconded by J. Sears, approved.
4. **Motion Discussions:**
  - a. R. Fick motioned to accept the December 14, 2022 meeting minutes. Seconded by J. Sears. Approved.
  - b. Motion to discuss Dirigo Waste Oil contract agreement for annual service of waste oil furnace. N. Moody recommends the Spring annual service and it is recommended to budget \$500 (\$275 for service and remainder if parts are needed). R. Fick motioned to sign the agreement for Spring annual cleaning and to present the cost of \$500 during budget prep meeting. J. Sears seconded, approved.
  - c. CleanHarbors test results of the barrels are within standards to be accepted at the South Portland facility. The total cost of removal & disposal of 2 barrels is \$918.24. R. Fick motioned to present \$1,000 during the budget prep meeting and if approved, motioned to approved N. Moody or L. Keefe to sign the contract with CleanHarbors. J. Sears seconded, approved.
  - d. R. Fick motioned to accept the 2020 property foreclosures as presented by Lesley Maynard, Tax Collector/Town Clerk. She further motioned to approve L. Maynard to advertise in the papers on 1/13 & 1/20/23, with sealed bids due to the Select Board by 2/8/23 at 5:00pm for opening at the SB meeting on 2/8/23. The Ad will indicate that a bank check or money order equaling 10% of the total bid shall be enclosed with the sealed bid with the remaining balance paid within 30 days of the bid award. The bid will go to highest bidder but the SB reserve the right to reject all and any bids. Seconded by J. Sears, approved.

- e. R. Fick motioned to approve L. Keefe to complete the application for grant funds through the Penobscot County Commissioners Fund for road improvement up to \$50,000 with no match requirement for the grant. Seconded by J. Sears, approved.
  - f. Add-ons:
    - 1. L. Keefe requesting permission to close to the public on Tuesday, January 3<sup>rd</sup> for year-end closeout procedures. R. Fick motioned for the Town Office to be closed for to the public as requested on 1/3/23. Seconded by J. Sears, approved. L. Keefe will post accordingly.
    - 2. R. Fick motioned to re-visit accepting the donation of an 1875 Map and to preserve this map at an approximate cost of \$300 by setting a can donation in the Town Office and by requesting a donation from the Historical Society via S. Giles at their next meeting. Seconded by J. Sears, approved. L. Keefe to set up the can at the Town Office.
    - 3. N. Moody replied that he was waiting until after the first of the year. R. Fick stated that he did not need to wait as this purchase was grant funded. N. Moody stated he would place the order. R. Webber stated that he did not see the locks on the Transfer Station gate – are we locking the gate? N. Moody replied that he had not yet placed the locks. He was instructed to do so. R. Webber asked if the cameras have been placed in the trucks? N. Moody replied they have and the record for a bit then reset. This pattern continues. R. Fick stated that she had started to read the manual to understand the setup.
    - 4. R. Fick requested that the 2021 Audit report be posted on the Town website. L. Keefe will do so.
  - g. R. Fick motioned to move into Executive Session for Personnel Matters 1 M.R.S.A §405 (6)(A) at 5:57pm. Seconded by J. Sears, approved. R. Fick motioned to end Executive Session at 6:10pm. Seconded by J. Sears, approved.
    - 1. R. Fick motioned to bring J. Guilman to the new minimum wage of \$13.80 on 1/1/23 and to then apply a 3% increase for a positive annual review for an hourly rate of \$14.21. Seconded by J. Sears, approved.
    - 2. R. Fick met with L. Keefe for her annual review on her previous position of Office Assistant. No increase as she was recently promoted to AA/Treasurer with an increase in salary.
- R. Fick motioned to adjourn the select board meeting at 6:11pm. Seconded by J. Sears. Approved.

It was decided that we would not follow with the Budget Committee/Select Board meeting as only two members of the Budget Committee were present which is not a quorum. Next BC/SB meeting scheduled for January 4, 2023 at 6:00PM.

Respectfully submitted,



*Regina M. Fick*

Regina Fick, Chair

*John P. Sears*

John Sears, Selectman

*Randy P. Webber*

Randy Webber, Selectman