

Garland Select Board  
Meeting Agenda  
September 25, 2024, at 6:00pm  
108 Corinth Rd.

1. Opening Ceremonies:
  - a. Call To Order
  - b. Attending
  - c. Agenda Acceptance
2. Public Comments:
3. Consent Agenda:
  - a. Lake Stewards of Maine letter
  - b. Office Administrator job descriptions from MMA
  - c. Budget meeting schedule
4. Motions/Discussions:
  - a. Motion to move into Executive Session under 1 M.R.S.A. (6)(A) for personnel matters – hiring/wage.
  - b. Motion to approve and sign the September 11, 2024, meeting minutes
  - c. Motion to approve and sign the annual renewal for General Assistance Ordinance.
  - d. Motion to approve and sign the final draft of the revised Employee Personnel Policy.
  - e. Motion to approve and sign the Emergency Closing Policy.
  - f. Motion to approve and sign the Select Board Procedures Policy.
  - g. Motion to discuss late submission of junkyard permit renewal.
  - h. Motion to discuss use of community room for Ukelele class.
  - i. Motion to discuss request from Chad Hartley for the Trail Hawks ATV Club to use the small front office in the cemetery building for storage. Is this the same room we already approved for use by the Garland Days Committee?
  - j. Motion to discuss monthly reports to department heads.
  - k. Motion to discuss Microsoft Word for the Fire Department.
  - l. Motion to discuss posting of meeting minutes.
  - m. Motion to schedule a workshop for the Select Board to review duties of the Chair to ready for succession of office.
5. Updates:

- a. A workshop has been scheduled for October 9, 2024, at 5:00pm with the Select Board and the Town Office staff.

6. Adjournment