

**Garland Select Board  
Garland Municipal Building  
108 Corinth Road  
April 13, 2022  
6:00 PM**

1. Opening Ceremonies
  - a. Call to Order by R. Fick at 6:07 pm
  - b. Members present: Regina Fick, Select Board Chair, John Sears, Selectman, Randy Webber, Selectman. Karen Stone AA to the Select Board, Dakota Bates Moody, DPW, & Phil Stevens, CEO.
  - c. Motion to accept the agenda as read by R. Fick. Unanimous approval
  
2. Public Comments – Opened public comments at 6:08 pm motioned by R. Fick. Unanimous approval. Ashley Clay, Doreen Adams, Nathan Pitts, Nancy Webber were present in the audience. Ashley asked if we have a new Assessor. R. Fick answered. Doreen Adams asked about the cost for the Town Field to use for a Community Tag Sale. R. Fick replied to have someone with details request a fee waiver for use and there would be no fee for the community. Public Comments closed at 6:19 pm.
  
3. Consent agenda- March bank account statements, DPW YTD expenses, DOT Bridge update for Garland, Paul Rd correspondence with Peter Coughlin, ARPA Fund Release from the County Commissioner, Grant writing reply. Motion to accept the Consent Agenda made by R. Fick. Unanimous approval.
  
4.
  - a. To approve meeting minutes from March 23, 2022- Tabled
  - b. Motion to move into Executive Session for Personnel Matters 1 M.R.S.A § 405(6)(A) made by R. Fick. Unanimous approval at 6:34 pm. Motion to adjourn from Executive Session at 6:48 pm made by R. Fick. Unanimous approval. Motion to increase the CEO's pay retro to January 1, 2022, per March Town Warrant approval made by R. Fick. Unanimous approval. Motion to reappointment Phil Stevens as the CEO of Garland made by R. Fick. Unanimous approval.
  - c. Motion to draft a letter to K. Speed regarding the Fernald Rd made by R. Fick. Unanimous approval.
  - d. Motion to delegate D. Bates, DPW, to create Landfill mowing policy and procedures made by R. Fick. Unanimous approval.

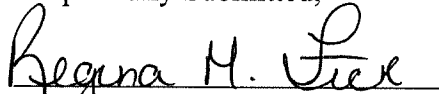
- e. Motion to discuss Compensatory Time with D. Bates, DPW. Motion to accept compensation time into the personnel policy. Vote yes if you want it, no to oppose it made by R. Fick. 1 yes vote, two no votes. Motion did not pass.
- f. Motion to send the Stream Grant Crossing to the ARPA committee once it has been formed made by R. Fick. Unanimous approval.
- g. Motion to accept the bid from Tuckers Tree Service for the trees at Evergreen Cemetery and to get the general release liability signed by Mr. Scott and Mr. Thomas just to cover the Town's question of who owns the property for tree disposal made by R. Fick. Unanimous approval.
- h. Motion to approve the waiver request of the fees for Trail Hawks use of Community Center room on May 14, 2022, made by R. Fick. Unanimous approval.
- i. Motion to discuss the Trail Hawks annual access approval-Tabled until 4/27/22
- j. Motion to request the 6 volunteers to attend the next Board Meeting for appointment and oath made by R. Fick. Unanimous approval.
- k. Motion to invite those on the list for the ARPA funds grant research committee to attend the next Select Board Meeting for appointment and oath made by R. Fick. Unanimous approval.
- l. ~~Motion to discuss burner phone options for ARPA reporting portal requirement.~~
- m. Motion to advertise at the Town Office and on bulletin boards for the Local Health Officer also for Karen to reach out to Nancy Hodgkins of Dexter made by R. Fick. Unanimous approval.
- n. Motion to discuss new policies/forms
  - i. FOAA Policy- Motion to approve with edits made by R. Fick Unanimous approval.
  - ii. Motion to approve the DPW Work Order form made by R. Fick. Unanimous approval.
  - iii. Motion to accept the Vehicle Inspection Maintenance Record with edits of addition of initials and assign page on back made by R. Fick. Unanimous approval.
  - iv. Motion to approve Social Media Policy with edits by adding Snap Chat and Instagram made by R. Fick. Unanimous approval
  - v. Motion to accept Disciplinary Policy with edits with clarification on #2 Formal disciplinary Measure. Mentor Acknowledgement to have all three SB members signatures. Made by R. Fick. Unanimous approval.
  - vi. Motion to approve the Credit Card Use Policy with edits and to approve a credit card for Dakota Bates Moody with a credit limit of \$1500 made by R. Fick. Unanimous approval.
  - vii. Motion to approve Time-Off Request form with the edits of supervisor signatures only for staff and Select Board signatures only for supervisors made by R. Fick. Unanimous approval.

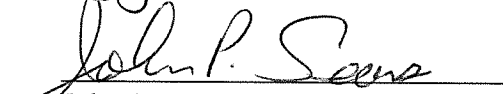
- viii. Motion to accept the Disbursement Warrant for State Fees with the recommended edits made by R. Fick. Unanimous approval.
- o. Motion to discuss the draft 2020 audit- Tabled until 4-27-2022
- p. Motion to purchase stone cleaner for cemetery stones made by R. Fick. Unanimous approval (D-2)
- q. Motion to approve and sign the Resolution to adopt the Penobscot County Hazard Mitigation Plan- 2022 updates made by R. Fick. Unanimous approval.
- r. Motion to approve abatement for Map 5 Lot 5- Tabled until 4-27-2022

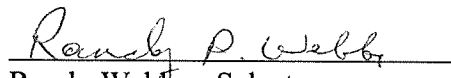
Add-on's:

- s. Grader Trainer- Needed to be hired Temporary/Seasonal. Randy to confirm if interested party can assist.
  - t. Motion to waive the cleaning fee and the key deposit fee for building Use 4-24-2022 as R. Fick will be in attendance made by J. Sears. Unanimous approval. R. Fick abstained.
  - u. Assessor Agreement- signed.
5. Motion to adjourn at 10:36 made by R. Fick. Unanimous approval.

Respectfully Submitted,

  
Regina Fick, Select Board Chair

  
John Sears, Selectman

  
Randy Webber, Selectman