

**Garland Select Board  
Garland Municipal Building  
108 Corinth Road  
September 14, 2022  
6:00 PM**

1. Opening Ceremonies
  - a. Call to Order at 6:04 pm
  - b. Members present: Regina Fick, Chairman, John Sears, Selectman, Randy Webber, Selectman
  - c. Acceptance of agenda motioned by R. Fick. Unanimous approval.
  
2. Public Comments – Public present, N. Pitts, R. Goings, T. Scott, B. Scott, J. Gudroe, S. Wynn, J. Amazeen, T. Glenar, N. Webber, J. Burnham, D. Adams, C. Buzzell, S. Kimball, T. Beem, K. Speed, K. Armstrong, C. Hartley, P. Hartley, R. Marquis, A. Marquis, D. MacDonald, S. MacDonald.

Opened public comments at 6:04. Closed at 6:47 pm- T. Beem (cemetery maintenance) asked to have a working weed whacker. She said we have 7 of them and none are operational. She has looked at the cemetery budget and feels there is enough money in it to do so. She is also requesting a new Zero Turn mower, preferably commercial grade for the cemeteries. Tammy suggested that the care of the cemeteries should fall back under the responsibility of a sexton. The Town Field was weed whacked by the renter that rented the field last weekend as we didn't have a working one. Tammy requested that she submit her time sheets to the office for N. Moody to sign rather than missing him at the garage and chancing missing a check. J. Gudroe stopped up to the town garage offering Norman his help. It has been 3 weeks and he has not heard from Norman. Justin and Clarence are offering help to prepare the public works for winter. Justin spoke to deficiencies he feels are within the Public Works Department such as the need for the trucks to be ready, sanding chain needs to be greased and is rusted, He feels Norman doesn't have the knowledge necessary. The screen has bearings that are gone and is working steel to steel. Josh Amazeen agreed with some of Justin's observations. Barry Scott asked about the DPW budget and what it was spent on. Regina spoke replied to Justin's concerns with what has been fixed, what has been done and future plans. Clarence speculated that Norman is not working his hours each day as when he goes by in the afternoon nobody is at the garage. (Norman has been flexing his hours to be able to work the transfer station or if he worked over 10 hours another day to keep his hours as close to 40 as he can.) T. Beem asked about the differences between the three DPW and what is being paid out of each.

3. Consent agenda- Banking Statements, note from the Transfer Station, State of Maine Preliminary 2023 State Valuation, letter from Ken Speed, MMA legal response, MMA Annual Convention, Fish Passage Grant, Summary budget YTD, Efficiency Maine funding opportunity letter (add to next agenda).
  4. Motion to open and process bids for account #237, tax acquired property. #1- \$4,550.00, #2- \$6,514.00, #3- \$15,000.00, #4- \$21,000.00, #5- \$6,742.00, #6- \$12,750.00, #7- \$7,088.00, #8- Voided with no written offer, #9- \$28,000.00. Highest bidder is #9 with a bid of \$28,000.00 for account 237 motioned by R. Fick. Unanimous approval.
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5.
    - a. Motion to approve the minutes from the August 24, 2022, meeting made by R. Fick. Unanimous approval.
    - b. Motion to discuss Fire Department
      - i. Water- trench to be dug 9-15-2022. Taking the pressure tank from the Cemetery Building and use in the fire house as the Cemetery Building will no longer have water. Sewer runs off the Cemetery building and Justin asks that power is kept on at the building as the fire house needs it. Motioned to allow Justin to take the pressure tank and work with the electrical as needs made by R. Fick. Unanimous approval.
      - ii. Plow charges in FD expenses- Motion to split the difference of the bill for plowing this past winter between the FD and the DPW made by R. Fick. Unanimous approval. Justin asks that next year if there is a need to spend his budget (snow plowing when team was sick) he asks that he be notified as he has a crew on the department that could assist for no cost.
    - c. Motion to discuss DPW
      - i. transfer station fee schedule- no need to add washers and dryers as they go into the metal dumpster at no charge.
      - ii. 2019 Annual report- good
      - iii. 2021 Annual report- Tabled until 9-28
      - iv. Garland Dam update given by R. Webber. Planks need to be replaced this year before the rains. No trespassing signs need to be put up. Motion for R. Webber to take care of business down at the dam to be paid out of the Sue Baldwin swim front reserve to preserve the swim front made by R. Fick. Unanimous approval.
      - v. Motion to have Calderwood Engineering to create the RFP for the Millett Rd bridge repair and have them receive the sealed bids to be opened by first SB meeting in November (9<sup>th</sup>) and the funds to come from the DPW.

- d. Motion to discuss the Fernald Rd (Speed Way)- Ken is talking with Exeter for them to open their side of his drive. We would need a mutual agreement with Exeter for us to plow the entire way (if approved by legislative body). Need answer from legal of need of public meeting. Tabled.
- e. Motion to discuss scheduling a workshop to develop a policy for the ACO and animal mischief- Table until 9-28
- f. Motion to discuss policies
  - i. Social Media Policy- approved the drafts with suggestions- Tabled for final approval 9-28-2022
  - ii. M. Discipline Policy- Motioned to approve M. as written made by R. Fick.
  - iii. Personnel Policy- Motion to amend Paid Time Off/Unpaid Time Off, third paragraph, to read as *Per the Maine Department of Labor, employers are mandated to pay accrued vacation time only, at current pay rate, at time of separation. The Employee may choose to accept this in a lump sum or receive up to 3 checks equivalent to 40 hours, weekly for 3 weeks or until the vacation bank is empty. Payment for any accrued PTO is at the discretion of the Select Board.* Unanimous approval.
- g. Motion to discuss Snow and Ice workshop- decision makers strongly encouraged to attend. – No one available to attend from the Select Board.
- h. Motion to discuss a Sergeant at Arms for Select Board meetings- tabled until 9-28 for K. Stone to ask if the doors can be locked once meeting has begun.
- i. Motion to approve and initial edits to the 2022 Tax Commitment made by R. Fick. Unanimous approval.
- j. Motion to approve abatements (2021 & 2022) & supplemental certificates as presented made by R. Fick. Unanimous approval.
- k. Motion to discuss bringing power to the Veteran Memorial. The Town Field needs electrical work to put in 2023 budget- Tabled and to add to the budget discussion. K. Stone to let Mr. G. Corey know it will be discussed.
- l. Motion to distribute refund from Anthem at 100% divided amongst the staff that paid into the plan for the respective months for 2021 made by R. Fick. Unanimous approval.
- m. Motion for N. Moody to reach out to Cliff from Absolute Tree for the removal of the rotted tree at Evergreen Cemetery (Tucker Tree service was not equipped to take this tree down due to it being rotted high up.) made by R. Fick. Unanimous approval.
- n. Motion to grant permission for a camper (Dorene Adams) to stay at the Town Field overnight during the tag sale on 9-16-2022 and 9-17-2022 made by R. Fick. Unanimous approval.
- o. Motion to discuss projections for end of the year- ACO account will need more than budgeted for to compensate for use of trailer and additional help needed

(flat rate) for large animal issues. These expenses come with the newly appointed ACO.

Elections- we need to plan for an informational meeting with BACTS (for grants) and may be able to combine with any needed public hearings.

Public Works will be tight with unexpected expenses. 62% used to date. (lease payments still need to be paid.)

Assessing- Call Garnett to see what of the budget still needs to be expended.

Check with CEO for expenses and any potential training before end of the year

TS- K. Stone to crunch payroll to see how close we are coming to budget.

Planning Board suggesting a public hearing for the Subdivision Ordinance.

Revisit in a month.

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p. Motion to move into Executive Session for discussion of confidential records 1 M.R.S.A § 405(6)(F) at 9:26 pm made by R. Fick. Unanimous approval.

i. Motion to adjourn from the executive session and return to regular session at 9:36 pm made by R. Fick. Unanimous approval. R. Webber recused himself from the session as there is a conflict of interest due to familiar relations.

Add-on's:

Motion to have N. Moody to purchase an industrial weed whacker made by R. Fick. Unanimous approval.

Motion for K. Stone to begin researching TS options with Corinth and Dexter made by R. Fick. Unanimous approval.


Motion for K. Wood's pay to increase to the second man position once he passes his test on 9/23/2022 and for an ad to be submitted for the third person for DPW made by R. Fick. Unanimous approval.

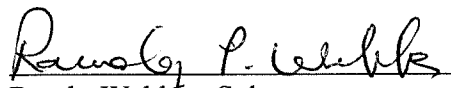
Broadband update by Robert Goings and discussion of financial contribution.

6. Motion to adjourn at 9:37 pm made by R. Fick. Unanimous approval.

Respectfully Submitted,

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Regina Fick, Select Board Chair

  
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John Sears, Selectman

  
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Randy Webber, Selectman