

Garland Select Board
Meeting Minutes
November 27, 2024, at 5:30pm
108 Corinth Rd

1. Opening Ceremonies:

- a. R. Fick called the meeting to order at 5:33pm
- b. R. Fick, N. Watson and T. Scott attended as a quorum of the Select Board. L. Keefe, Administrator attending.
- c. R. Fick motioned to accept the agenda as presented with an add-on to accept donation. Seconded by N. Watson. N. Watson & T. Scott vote Aye.

2. Public Comment: R. Fick motioned to address during the budget meeting's public comment section. Seconded by N. Watson. N. Watson & T. Scott vote Aye.

3. Consent Agenda:

R. Fick motioned to move "b" property description & map for K. Speed to motions/discussions. Seconded by N. Watson. N. Watson & T. Scott vote Aye.

4. Motions/Discussions:

- a. R. Fick motioned to approve and sign the October 23, 2024, meeting minutes as presented. Seconded by N. Watson. N. Watson & T. Scott vote Aye.
- b. R. Fick motioned to table November 13, 2024, select board minutes and to edit 4.B. Seconded by N. Watson. N. Watson & T. Scott vote Aye.

R. Fick motioned to approve and sign the November 13, 2024, select board budget meeting minutes as presented. Seconded by N. Watson. N. Watson & T. Scott vote Aye.

** R. Fick motioned to move K. Speed property discussion to follow b. Also motioned to move k.l.m.n after b. Seconded by N. Watson. N. Watson & T. Scott vote Aye.*

- 3.b. Received letter from the Exeter Select Board, along with a property description and map of the proposed subdivision by Ken Speed. Need more information from Exeter on who will maintain the road. R. Fick motioned to table until the next meeting. Seconded by N. Watson. N. Watson & T. Scott vote Aye.

- k. R. Fick provided updates on repairs made to the 1 Ton truck. The gravel screen was removed and brought to the garage. Road Trimming has begun. Cold Patching has begun. Work orders will be printed. Blades were changed to straight blades. S. Kimball will try to schedule time with Paul for grading (weather permitting). Hours were changed for E. Soares to accommodate his covering the transfer station. Project list has been drafted to work on between weather events.

- l. R. Fick motioned to move to Executive Session at 6:06pm under 1 M.R.S. A. §405 (6)(A) for personnel matter. Second by N. Watson. N. Watson & T. Scott vote Aye. R. Fick motioned to adjourn Executive Session at 6:15pm. Second, by N. Watson. N. Watson & T. Scott vote Aye.

*Motion to hire David Olsen as the lead public works driver at \$26.00 per hour.
Second by N. Watson. N. Watson & T. Scott vote Aye.*

Will reach out to K. Flynn to offer per diem driver

- m. R. Fick motioned to move to the 2025 Budget Committee Meeting. Second by N. Watson. N. Watson & T. Scott vote Aye.

Chief Justin Gudroe presented the 2025 Fire Department Budget. His department total being requested is \$39,865, a decrease of \$6005 from 2024.

Chief Gudroe is requesting \$15,000 to be raised for the Fire Department Equipment Reserve and is requesting that any unexpended operations funds from 2024 be reappropriated to the Fire Department Equipment Reserve fund.

L. Keefe provided a breakdown of how the department budgets are categorized, an overview of uncollected taxes for 2022, 2023 and 2024, an overview of 2024 Animal Control calls and the current Expense/Revenue Summary report for the 2024 budget. Lastly, L. Keefe presented the current request received from provider services. This will be revisited at the next meeting to update any other requests received.

- n. R. Fick motioned to adjourn the select board budget meeting at 6:43pm and to return to the regular select board meeting. Second by N. Watson. N. Watson & T. Scott vote Aye.
- c. R. Fick motioned to abate account 1213 which is a deleted account in the amount of \$331.71. We need to abate it so that it stops recording owed taxes and foreclosure notice. Seconded by N. Watson. N. Watson & T. Scott vote Aye.
- d. R. Fick motioned to approve the 2025 Holiday Schedule with the addition of closing the Town Office until noon on January 2nd to allow deletion of unused accounts. Seconded by T. Scott. T. Scott & N. Watson vote Aye.
- e. R. Fick motioned to approve the 2025 Municipal Meeting Schedule as presented. Seconded by T. Scott. T. Scott and N. Watson vote Aye.
- f. Reviewed warrant article requests by Lakeview Drive residents to add Lakeview drive to winter maintenance by the town. R. Fick motioned to table until next meeting to find subdivision plans and speak with P. Coughlan. Residents need to submit petition signatures 90 days prior to Town Meeting if the Select Board does not approve the article. Seconded by T. Scott. T. Scott & N. Watson vote Aye.

- g. R. Fick motioned to present the Mobile Vendor Ordinance, Recreation Vehicle and Shelter Ordinance and the Building Notification Ordinance edits as drafted. Seconded by N. Watson. N. Watson & T. Scott vote Aye.

R. Fick motioned to present the Ordinance to Establish a Municipal Fire Department as drafted except for an edit to Section 6. Fire Chief Appointment. J. Gudroe will provide L. Keefe with the edited wording. Seconded by N. Watson. N. Watson & T. Scott vote Aye.

- h. Motion to discuss Animal Control Ordinance. Four ordinances were reviewed from other towns. R. Fick motioned to use the Town of Bradley Ordinance, except to omit Section 3. Insert the swim front rules before Section 5 and use Section 19 from the York ordinance. Seconded by N. Watson. N. Watson & T. Scott vote Aye.

- i. R. Fick discussed a possible long-term rental of the first classroom to the Post Office if their lease with the Garland Store is terminated. L. Keefe stated that a door would need to be installed at the front of the building and a small room built for delivery of mail with access just to that small room. Customers can enter through the main door and through the current classroom door. All agree this would be a good revenue income for building upkeep.

R. Fick motioned to discuss the increase for the annual church rental. It is currently \$1800 annually and they help with cleaning. R. Fick motioned to increase the Church's annual rental to \$2200 and to draft an agreement for cleaning responsibilities. Second, by T. Scott. T. Scott & N. Watson vote Aye.

- j. R. Fick provided updates for work at the Transfer Station. A new office has been constructed. Some modifications are still needed.

We have scheduled mid-December to have the 3 storage trailers broken down and removed. R. Fick motioned to pay for the removal from the Transfer Station Reserve Account. Second, by T. Scott. T. Scott & N. Watson vote Aye.

R. Fick has drafted a Transfer Station Procedure guide for compliance with state rules. R. Fick motioned to adopt the transfer station policies & procedures as drafted. Second, by N. Watson. N. Watson & T. Scott vote Aye.

- o. R. Fick motioned to move to Executive Session under 1 M.R.S.A. §405 (6)(A) for personal matters – employee reviews at 8:11pm.

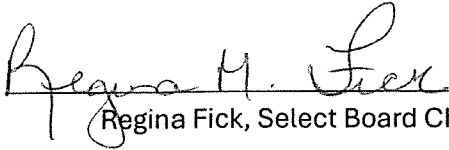
R. Fick motioned to adjourn Executive Session at 10:11pm. Second by N. Watson. N. Watson & T. Scott vote Aye.

R. Fick motioned to approve a 3% annual increase for L. Keefe, L. Maynard, K. Keefe, T. Arnold and J. Guilmain. Second by N. Watson. N. Watson & T. Scott vote Aye.

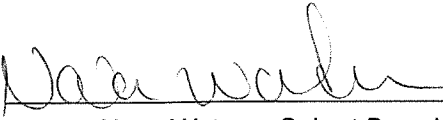
R. Fick motioned to approve moving E. Soares to \$23 per hour effective 12/1/24. Second by N. Watson. N. Watson & T. Scott vote Aye.

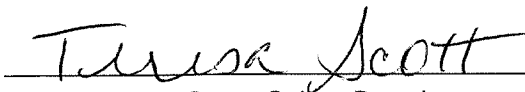
5. R. Fick motioned to adjourn the meeting at 10:13pm. Second by N. Watson. N. Watson & T. Scott vote Aye.

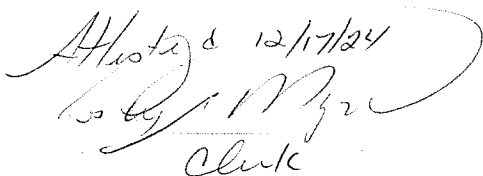
Respectfully submitted,


Regina Fick, Select Board Chair

12/11/2024
Date


Nova Watson, Select Board


Teresa Scott, Select Board


Clerk